

Vignette User Enablement - Collaboration 7.2

Overview

A critical piece in achieving your business efficiency goals, Vignette User Enablement (VUE) helps ensure that your end users have the essential knowledge to support, adopt and successfully leverage your Vignette solution.

Vignette User Enablement for Vignette Collaboration will help to maximize the power of your Vignette Collaboration implementation, achieve a greater return on your technology investment, and secure a successful launch. This training solution contains pre-built online learning that can be deployed across your entire enterprise for fast, just-in-time access to highly relevant training. Information is reinforced with Flash simulations, and quick-reference illustrated Key Steps facilitate knowledge transfer and work-embedded learning. Interactive movies allow learners to practice tasks in a controlled environment, and scenario-based quizzes serve as self-assessments to guide further learning.

Who Should Attend

Vignette Collaboration Business Users

Topics Covered

Upon completing this course, participants will be able to:

- Navigate the user interface
- Identify item types in Vignette Collaboration
- Update your Personal Page
- Upload documents
- Search for content
- Link and move items
- Remove and delete items
- Edit documents in place
- Create rich text documents
- Create and participate in discussions
- Subscribe yourself and others to content
- Version documents
- Create Blogs and Wikis
- Tag content
- Identify the Access Policies that govern content
- Describe user roles in Vignette Collaboration
- Create collaborative workspaces

Prerequisites

Participants should be familiar with basic computer keyboard and mouse functions.

MORE VUE INFORMATION

For more information on Vignette User Enablement, contact us via email at training@vignette.com or call **1.866.221.2219**.

To **preview** a VUE course, visit www.training.vignette.com. Click the **End User Training** tab and select a course to preview.

EDUCATION SERVICES

Visit our Web site for complete descriptions of Vignette Education Services offerings and class schedules:

- Online Self-Paced
- Classroom Instructor Led
- Online Instructor Led
- Vignette User Enablement

<http://training.vignette.com>

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